

Citizen Security/Violence Prevention Advisor (LACLEARN): Scope of Work/Job Description

Summary: Development Professionals, Inc. (DPI) is hiring a full-time **Citizen Security/Violence Prevention Advisor** to support the Latin America and the Caribbean Learning and Rapid Response (LACLEARN) Task Order. The Citizen Security/Violence Prevention Advisor provides technical leadership on analytical activities focused on citizen security or violence prevention related issues, as well as broad technical oversight of the Task Order's portfolio. This is a full-time, remote position for an experienced international development professional with relevant subject matter and regional expertise.

Latin America and the Caribbean Learning and Rapid Response (LACLEARN) is a Task Order managed by USAID's Latin America and Caribbean Bureau's Office for Regional Sustainable Development (LAC/RSD). A four-year activity under the ASIV IDIQ, LACLEARN contributes to improving USAID's Democracy, Human Rights, and Governance (DRG) work in LAC. The project supports the LAC Bureau and other regional stakeholders such as USAID Missions through analytical activities (e.g., strategic assessments, learning and knowledge management support) and rapid response technical support for transition environments. Specific activities may focus on themes such as law enforcement, impunity, organized crime, transnational crime, gender-based violence, targeted violence against vulnerable populations, violence in migration, political violence, citizen security in crisis, and political transitions, among others.

Tasks and Responsibilities: The Citizen Security/Violence Prevention Advisor provides technical leadership on analytical activities focused on citizen security or violence prevention related issues, as well as broad technical oversight of the Task Order's portfolio. Specific tasks and responsibilities may vary depending on the specific analytical activity, including:

- Provide broad technical oversight of the Task Order's portfolio, including identifying gaps and developing concepts for new activities.
- Serve as a technical expert on a variety of DRG sectoral and related assessments, including support to data collection, analysis, reporting, and dissemination.
- Lead citizen security analytical research design, planning, oversight, and technical support in countries across the LAC region.
- Support various DRG research designs with a citizen security / violence prevention lens.
- Deliver and propose specific and actionable recommendations to stakeholders based on research performed.
- Review citizen security or DRG grant proposals from for technical competence.
- Perform desk research and report writing on various topics related to citizen security.
- Deploy to provide short term technical support to USAID Missions, including traveling to countries in the LAC region.
- Advise stakeholders on key technical issues; meet with USAID and partner organizations to identify and address needs.
- Support recruitment of technical staff and consultants.
- Provide project management support to activities as needed.
- Support DPI business development efforts and other company initiatives, as needed: support new business development in citizen security and violence prevention; monitor new opportunities and establish competitive partnerships; research technical approaches and create project designs in line with call for proposal specifications; lead or support the creation of

proposal narratives and budgets; provide citizen security & violence prevention technical support to other relevant DPI projects as needed.

Qualifications:

- At least 8 years of professional experience working on citizen security/violence prevention. It is preferred that at least five years of citizen security/violence prevention experience include working in Latin America.
- A strong understanding of LAC regional issues is strongly preferred.
- Spanish language proficiency is strongly preferred. French/Haitian Creole proficiency a plus. Excellent written and spoken English is a must.
- Advanced degree in relevant subjects (MS, JD, PHD) *or* other advanced degree plus ample experience in citizen security, violence prevention and legal systems.
- Experience in social science is required. Substantial experience in academia and/or as an analyst, researcher, or related work that includes extensive analytic experience which equips him/her to conduct high quality and in-depth analysis.
- Ability to write in a concise and clear manner.
- Ability to translate their findings into recommendations that are actionable.
- Business development and project design experience is strongly preferred.

To apply, submit a cover letter and CV to contact@developmentpi.com. Applications will be accepted on a rolling basis until the ideal candidate is identified. The final candidate selection (including desired rate) will depend on client approval.

[Development Professionals, Inc.](http://www.developmentpi.com) is a **woman-owned small business** providing technical implementation and analytical services for DRG and related sectors. We are a growing firm with both long-term field projects and short-term applied research activities around the world. We are a virtual company with staff around the United States.